

# Gray Manor Community Group

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## *Code of Conduct*

**September 11, 2007**

- Only one person speaks at a time (no “side” meetings or conversations)
- Stand, if able, to take the floor and address the meeting
- No speeches allowed (speech is 60 seconds or longer, unless it’s a report on action items)
- No snide or counterproductive remarks
- Anyone can call “time out” to indicate a breach of the Code of Conduit
- Support the team mission – no hidden agendas
- Follow the agenda – stay focused on the topic
- Present ideas and recommendations as team efforts, not individual achievement
- Treat decisions that have been made by consensus as closed issues – don’t reopen them for discussion
- Be respectful of fellow members
- Use appropriate language
- Do not use names or address